



ARQADIA LIMITED
 2 Wolseley Road Kempston Bedford MK42 7AD
 Telephone: 01234 857488 Fax: 01234 840190
 Sales Order & Enquiry Line: 01234 852777 Fax Order Line: 01234 840735
 e-mail: sales@arqadia.co.uk web: www.arqadia.co.uk

APPLICATION TO OPEN A CREDIT ACCOUNT - LIMITED COMPANY ONLY

IMPORTANT: PLEASE READ THESE INSTRUCTIONS CAREFULLY
 PLEASE COMPLETE IN BLOCK CAPITALS AND ENSURE THAT ALL QUESTIONS HAVE BEEN ANSWERED. ANY OMISSIONS WILL DELAY THE OPENING OF THE ACCOUNT. PLEASE DO NOT DETACH THE BANK REFERENCE LETTER FROM THIS APPLICATION
 CREDIT ACCOUNT APPLICATIONS ARE ONLY ACCEPTABLE BY POST

ACCOUNT NUMBER

SECTION 1 COMPANY DETAILS

COMPANY NAME	<input type="text"/>		
REGISTERED No	<input type="text"/>	DATE OF INCORPORATION	<input type="text"/>
POSTAL ADDRESS	<input type="text"/>		
	<input type="text"/>		
	<input type="text"/>	POSTCODE	<input type="text"/>
TELEPHONE	<input type="text"/>	FAX	<input type="text"/>
		EMAIL	<input type="text"/>
REGISTERED OFFICE ADDRESS	<input type="text"/>		
	<input type="text"/>		

SECTION 2 OTHER TRADING ADDRESSES (FOR DELIVERY)

<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>
POSTCODE	<input type="text"/>
TEL	<input type="text"/>
POSTCODE	<input type="text"/>
TEL	<input type="text"/>

SECTION 3

CREDIT REQUIRED £	<input type="text"/>	PER MONTH, 30 DAY CREDIT PERIOD			
BANKERS NAME	<input type="text"/>	SORT CODE	<input type="text"/>	ACCOUNT NUMBER	<input type="text"/>
ADDRESS	<input type="text"/>		<input type="text"/>		
	<input type="text"/>		VAT REGISTRATION NO (OUTSIDE UK ONLY)		
	<input type="text"/>		<input type="text"/>		

DATA PROTECTION

You agree that any personal data you provide to us can be passed to our credit insurer, credit reference agencies and information providers, insurance companies, intermediaries and agents and they may keep a record of it and pass it to their customers. The personal data will be used for credit risk assessment and insurance and other related purposes and we may also receive personal data from sources other than you.

I/WE HAVE READ THE TERMS AND CONDITIONS OF ARQADIA LIMITED AND HEREBY AGREE TO BE BOUND THEREBY

<input type="text"/>	PLEASE PRINT NAME	<input type="text"/>
	DATE	<input type="text"/>
SIGNATURE OF DIRECTOR		
<input type="text"/>	PLEASE PRINT NAME	<input type="text"/>
	DATE	<input type="text"/>
SIGNATURE OF DIRECTOR/SECRETARY		

OFFICIAL USE ONLY

AREA	<input type="text"/>	CREDIT LIMIT	<input type="text"/>	CREDIT TERMS	<input type="text"/>	DATE OPENED	<input type="text"/>	PROCESSED BY	<input type="text"/>
COUNTY	<input type="text"/>	CARRIER	<input type="text"/>	CLASSIFICATION	<input type="text"/>				



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Our Ref:

The Manager

ACCOUNT NAME: *

ACCOUNT ADDRESS: *

ACCOUNT NO: *

SORT CODE: *

Dear Sir

Please provide your opinion concerning the ability of your customer to meet a financial commitment of _____ per month.

We enclose your administration fee of £ _____ inclusive of VAT. Please provide us with a VAT invoice. Please quote our reference number above when replying.

Yours faithfully

For and on behalf of
Arqadia Limited

I/We authorise * Branch to provide a bankers opinion as stated below.

Signed. * Date *

Full Name. *

Please complete those sections marked with a * only.